



Job Description

Position: Student Ministry Intern **Primary Reporting Relationship:** Student Ministry Pastor
Classification: Seasonal (Instructional Internship) **Secondary Reporting Relationship:** Girls' Minister
Ministry Area: Ministry Staff, Generational Team
Interfaces: BAC staff, students, volunteers, members, visitors, and other stakeholders as identified and appropriate.

Our vision: To saturate the 4B Area with the gospel by restoring people, families, and churches. (The 4B Area refers to the geographic area of Southeast Houston from the Beltway to the Beach and the Bay to Brazoria County.)

Profile: Our organization has a culture led by a collaborative and cohesive team that is dedicated to accomplishing our vision while living a lifestyle that demonstrates our **Values:**

- Gospel Restoration
- Spirit and Truth Empowerment
- Relentless Love
- Hands-On Service
- Kingdom Partnership

Job Purpose: The Bay Area Student Ministry internship will be a stipend-based educational 12-week summer internship during specific dates set forth by the Student Ministry. The Student Ministry Intern will partner with the Bay Area Student Ministry staff to fulfill the vision and mission of the student ministry during the 12-week internship. The Student Ministry internship functions primarily to educate the intern in the many facets of student ministry at a local church. The Student Ministry Intern will report to the Student Pastor as his/her direct report. An outline or itinerary will also be provided to the intern for direction as to ministry educational schedule.

Major Responsibilities:

Personal:

- Pursue Christ and biblical community.
- Model faith in marriage, family, and relationships.
- Conduct all matters with moral and legal integrity.
- Represent Bay Area Church well through all interactions (in-person, social media, etc.)

General:

- Sunday Morning Student Programming (responsibilities include, but are not limited to)
 - Teaching in a large group setting
 - Leading student in a large group setting
 - Interacting with and leading volunteer leaders
- Student Summer Camp (responsibilities include, but are not limited to)
 - Attend student summer camp
 - Lead students in a small group setting
 - Observe and assist in preparation for camp with the Student Ministry staff

- Student Mission Trip (responsibilities include, but are not limited to)
 - Lead students to prepare for the mission trip in training meetings prior to the trip
 - Maintain up to date correspondence with adult leaders
 - Maintain up to date correspondence with the missions organization with which Bay Area Student Ministry will be serving alongside
- Student Bible Study (responsibilities include, but are not limited to)
 - Lead students weekly through a discussion of a book of the Bible that is previously selected by the Intern and Student Pastor
- Staff Book Discussion
 - The Student Ministry Intern will be asked to read two books pertaining to the area of student ministry, or ministry leadership, that will be discussed with the Student Ministry staff weekly.
- Intern Education
 - The student ministry intern is required to attend weekly meetings with different church staff pastors or executives to be educated on and discuss the different areas of church ministry leadership.

Specific skill requirements:

- Multi-tasking capability highly desirable
- Must demonstrate a desire to minister to students
- Must have completed Freshman year in college
- Must work well as a part of a team
- Must demonstrate discretion, flexibility, and accuracy

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; push; pull; kneel; crawl; crouch; climb; stoop; balance; lift; use hands to finger; feel; grasp; and reach with hands and arms. The employee is required to use repetitive motion such as substantial motions of the wrists, hands, and or fingers. The employee is expected to lift 20lbs of force occasionally, and/or up to 10lbs of force frequently. Visual requirements required include close visual acuity to perform tasks such as preparing and analyzing data, transcribing; viewing a computer terminal; extensive reading; and/or visual inspection involving small parts.

Environmental Conditions:

This position will subject an individual to both indoor and outdoor work environments. The individual may be subject to extreme heat and will be subject to high levels of noise.

I have received, reviewed and fully understand the job description for the position of **Student Ministry Intern**. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described. I understand that this job description is not designed to contain a comprehensive list of all of the activities, duties, or responsibilities that are required of an employee for this job, and that the responsibilities and activities may change at any time with or without notice.

Employee Name _____

Date _____

Employee Signature _____